



## Long-term Internship Program Guideline on Support

### 1 General Matters

- 1.1 Working experience outside of academia is the fundamental purpose of the Long-term Internship Program. This program does not cover research institutions affiliated with universities, industry-academia joint research institutions managed by universities, national research institutions, and research institutions of independent administrative agencies. However, training at research institutions of local public entities is permitted.
- 1.2 The training period shall be for at least three continuous months in principle. However, if the schedule is specified in the Internship plan, the Internship can be divided into a few periods.
- 1.3 Internships are intended to develop skills through working experience over a substantial period of time. Working alone and/or solo business trips by trainees will not be permitted.
- 1.4 Training at a company in a foreign country is also possible (not applicable for foreigners). However, a visa which is valid for staying in the country for more than three months must be acquired.
- 1.5 All daily commuting costs between the trainee's home/accommodation and the place of work will be paid.
- 1.6 In the case of making business trips from the workplace to other places during the training period, travel expenses will not be paid. Please note that an agreement must be reached with the host company individually, or the trainee will be charged.
- 1.7 A "Memorandum of Understanding on the Internship", which includes the article of non-disclosure, must be concluded in advance between the host company and TUMSAT.

### 2 For Postdoctors:

- 2.1 The Career Development Center of TUMSAT pays a salary by employing the trainee as a fixed-term worker during the training period of the Long-term Internship Program. Therefore, Worker's Compensation Insurance and Unemployment Insurance will be arranged.
- 2.2 If the workplace is in a remote location, round-trip travel expenses for the final interview will be paid.
- 2.3 If the workplace is in a remote location, round-trip travel expenses between the trainee's accommodation and the workplace will also be paid.
- 2.4 If the workplace is in a remote location, the accommodation expense during the training period will be paid. However, this is restricted to a lease/rental contract for accommodation; hotel accommodation is not permitted. (The details should be discussed case by case.)
- 2.5 If training is conducted in a company overseas, all daily commuting costs between the local accommodation and the workplace will also be paid. Other conditions will apply similarly.
- 2.6 If scheduled in the original plan before the Internship starts, additional training in a workplace other than the original workplace may be permitted, in which case travel expenses for moving will also be paid (one round trip only).

3 For Doctoral Course Students:

- 3.1 Only the daily commuting costs between the trainee's home/accommodation and the workplace will be paid.
- 3.2 Other items such as salaries, expenses for business trips, accommodation, etc. will not be paid. Please note that an agreement must be reached with the host company individually, or the trainee will be charged.

For more information, please contact the Career Development Center.

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Develop Program for the Career Paths of Experts related to Marine Science and Technology